

**NEW YORK STATE
PROFESSIONAL PROCESS SERVERS ASSOCIATION**

BOARD MEETING AGENDA

JANUARY 24, 2021 AT 9:00 AM - ZOOM MEETING

Meeting called to order by President – Jason Tallman

PLEDGE OF ALLEGIANCE

Roll Call of Officers and Directors – Heather Mathe

President	Jason Tallman
1 st Vice President/Past President	Jillina Kwiatkowski
2 nd Vice President	Josh Miller
Secretary	Heather Mathe
Treasurer/Past President	Vinnie Gillis
Director/Immediate Past President	Ellen Eakley
Director/Past President	Larry Yellon
Director	Bernard E. Hughes
Director	Paula Parrino
Past President	Gail Kagan
Past President	Irving Botwinick
Past President	Mark McClosky
Past President	Bruce Lazarus
Past President	Joel Graber
Past President	Bruce Kenney
Administrator	Brenda Geedy, WNY Admin Services, Inc.
Past President, In Memoriam	Robert Gulinello

MEMBERS AND GUESTS PRESENT

APPROVAL OF THE MINUTES OF SUNDAY, SEPTEMBER 27, 2020 – ZOOM MEETING

OFFICERS REPORTS:

PRESIDENT – JASON TALLMAN

1ST VICE PRESIDENT – JILLINA KWIATKOWSKI

2ND VICE PRESIDENT – JOSH MILLER

SECRETARY – HEATHER MATHE

TREASURER – VINNIE GILLIS

DIRECTORS REPORTS:

Ellen Eakley

Larry Yellon

Bernard E. Hughes

Paula Parrino

COMMITTEE REPORTS:

Advertising – Brenda Geedy

Arbitration & Grievance – Bernard Hughes

Awards – Bernard E. Hughes

Bob Gulinello Scholarship Committee – Jillina Kwiatkowski/Josh Miller

By-Laws/Election – Vinnie Gillis/Brenda Geedy/Heather Mathe

Convention – Cheryl Poccia/Jennifer Simmons/Jason Tallman

Education/Certification – Bernard Hughes/Larry Yellon/Josh Miller

Legislative – Larry Yellon/Gail Kagan(Melissa Cyran, Victor Hertz)

Membership – Ellen Eakley/Paula Parrino/Heather Mathe

Robert Marcus Award – Brenda Geedy

Social Media/Marketing/Promotion – Ellen Eakley/Jillina Kwiatkowski

Sunshine – Heather Mathe

Website – Jason Tallman

NEW BUSINESS

GOOD OF THE ORDER

MOTION TO ADJOURN

**NEW YORK STATE
PROFESSIONAL PROCESS SERVERS ASSOCIATION**

BOARD MEETING MINUTES

SEPTEMBER 27, 2020 AT 9:00 AM - ZOOM MEETING

Meeting called to order by President – Jason Tallman

PLEDGE OF ALLEGIANCE

Roll Call of Officers and Directors – Heather Mathe

President	Jason Tallman - Present
1 st Vice President/Past President	Jillina Kwiatkowski - Present
2 nd Vice President	Josh Miller – Present
Secretary	Heather Mathe - Present
Treasurer/Past President	Vinnie Gillis - Present
Director/Immediate Past President	Ellen Eakley - Present
Director/Past President	Larry Yellon - Present
Director	Bernard E. Hughes - Present
Director	Paula Parrino - Absent
Past President	Gail Kagan - Absent
Past President	Irving Botwinick - Absent
Past President	Mark McClosky - Absent
Past President	Bruce Lazarus - Absent
Past President	Joel Graber - Absent
Past President	Bruce Kenney - Absent
Administrator	Brenda Geedy, WNY Admin Services, Inc. - Present
Past President, In Memoriam	Robert Gulinello

MEMBERS AND GUESTS PRESENT

We were not live on Facebook due to technical difficulties.

APPROVAL OF THE MINUTES OF SUNDAY, JULY 19, 2020 – ZOOM MEETING

Minutes approved as distributed.

OFFICERS REPORTS:

PRESIDENT – JASON TALLMAN

Minutes approved as distributed. Jason thanked everyone for coming and stated it was a little bitter sweet because we should have been seeing each other at an actual meeting. We do have the convention scheduled for next year at the same facility. 2019 books are wrapped up. We finally have a complete procedure for the ordering and fulfillment of ID cards and will be starting to distribute them. We continue to gain members. This week two new members joined.

1st VICE PRESIDENT – JILLINA KWIATKOWSKI – Under committee.

2ND VICE PRESIDENT – JOSH MILLER – Nothing new to report.

SECRETARY – HEATHER MATHE – Under committee.

TREASURER – VINNIE GILLIS

Will put treasurer report on Boardable. Bench doesn't record membership, but can if paid for. Report shows all income that comes in as donations. Expenses are up to date for all of 2019, and all but two months of 2020. Bench doesn't really understand the payment to the NAPPS loan. Vinnie asked if Jason would put on boardable. There is a payment to Legiscan through PayPal. Jason explained we do not need a PayPal account to pay Legiscan through PayPal.

DIRECTORS REPORTS:

Ellen Eakley – Under committee

Larry Yellon – Under committee

Bernard E. Hughes – Under committee

Paula Parrino – Absent

COMMITTEE REPORTS:

Advertising – Brenda Geedy

Nothing new to report.

Ellen mentioned that we were talking about putting email blasts on the advertising page.

Brenda needs advertising list updated so she can post prices.

Arbitration & Grievance – Bernard E. Hughes

Nothing new to report since last meeting.

Awards – Bernard E. Hughes

Status quo from last meeting.

Bob Gulinello Scholarship Committee – Jillina Kwiatkowski/Josh Miller

On hold until winter months.

By-Laws/Election – Vinnie Gillis/Brenda Geedy/Heather Mathe

No elections this year. By-laws can be submitted 60 days prior to next meeting.

Convention – Cheryl Poccia/Jennifer Simmons/Jason Tallman

Cheryl would like to do a quick virtual check in with everyone. Would like to do something informal on line, like a Zoom meeting and invite all the members. We can also announce the convention for next year. Hoping we can do it in the next few months. Jason said no specific date is needed, whatever works for Cheryl. Josh suggested doing Zoom meetings similar to what FAPPS does, every few weeks.

Education/Certification – Bernard E. Hughes/Larry Yellon/Josh Miller

Per Larry since last board meeting we had another class. Larry is available if someone wants to put something else together and thinks Paula will help, but no real need for another at this point. We've had a good and successful run at a convenient time. BOCES hasn't had enrollment due to COVID. Everything is in a holding pattern at this point.

Legislative – Larry Yellon/Gail Kagan(Melissa Cyran, Victor Hertz)

There are a couple of bills that haven't gone through. The foreclosure moratorium didn't pass. Fannie Mae loans are extended on a monthly basis – no executive order. Jillina mentioned a discussion she had with Larry regarding the ending of moratoriums and thinks we should have an education class on that, as there won't be a new 120 days on index numbers. Jillina feels it is beneficial if it can be explained to the members. Larry explained that it's all predicated on the day you bought the original index number. If you bought the index number after March 20, then your 120 days has not started at all. If you bought it on Feb 20, for example, then you have 90 days to serve if you don't serve during this period. The reason being that there are still places that are closed. Larry believes the moratorium will be extended again October 7th.

Ellen asked Jason about reaching out to Unified Court System. Jason said that he sent a certified registered letter, and an email and he has not had a response back. We know that they received it. Ellen mentioned clients aren't understanding about courts and how they all aren't all opened fully. She asked if we could push the issue to get on committee. Jason said we can.

Membership – Ellen Eakley/Paula Parrino/Heather Mathe

Ellen asked Brenda if the 44 members she called renewed their memberships. Brenda said the ones that said they would send payment, did. Brenda told Jason that she doesn't get a report from Stripe when a payment posts to the website. Jason will have to reach out to website company. Brenda said she'll go through members and see what didn't come through Vinnie

asked for a copy of it also. Seven members have sent payment. Brenda didn't close everyone out yet – giving extensions due to current circumstances. Ellen said most members that she

called said they had forgotten to pay, so she was surprised the number (of payments) was so low. Jillina asked about calling members and getting credit card info directly from them, but Jason said he wants them to go through the website and we shouldn't be writing down credit card info.

Robert Marcus Award – Brenda Geedy

On hold until next year.

Social Media/Marketing/Promotion – Ellen Eakley/Jillina Kwiatkowski

Ellen brought back the Empire per Jillina's request. Ellen wanted to clarify that the line that some thought was political on the top of the Empire (about being NY Tough), was not meant to be political and she has removed it. She wanted to apologize if anyone was offended.

Ellen feels that members do not read the Empire and there hasn't been much to say. She said she may skip a month unless new information comes out, and then continue as every other month as opposed to putting it out monthly.

Sunshine – Heather Mathe

Sympathy Card mailed to Jason.

Website – Jason Tallman

We've made a lot of progress on the members lookup site. We are enhancing profiles on the members look up site so that actual data that is in profile will show up on Google searches. We made the link between Google and various search engines and member profiles. That was done about a week ago. We also have the basic members who don't always normally get an actual search result, they will now be validated if their ID card is scanned, they will show up as a member. They won't show up for a search on the site but will show up if QR code is scanned. Bernard suggested that maybe before we renew card again maybe we can put a blurb that says scan QR code to validate membership. Jason said that the updated cards do state to scan to validate membership. ID Card issue seems to be resolved and cards should be in people's hands by this week. Jason stated we are also working on enhancements to allow members to have a video blurb on the website. There will be an additional fee to have an "Enhanced Profile". Pieces to allow that to happen are being put into place. Jason is trying to document all processes that we do to prepare future board members. Info is being added to Boardable and website so future board members will transition easier as far as the back end of running the association. Ellen asked about putting the email blasts on the advertising page. Brenda said she gave Jason the spreadsheet and he was supposed to do through it and update it.

NEW BUSINESS

Jason we will have new committee assignments tomorrow. He'll have some ad hoc committees. He would like to put together a new member packet that walks members through the website among other things.

Jason will release all proposed meeting dates for the year. We will continue all virtual until safe to meet in person again. Bernard asked what will be the catalyst to us all meeting in person again. Jason said it will come down to all the board members being comfortable with meeting in person.

GOOD OF THE ORDER

MOTION TO ADJOURN

Jillina made the motion to adjourn.
Bernard seconded.

DRAFT